



**Finance Committee**

June 18, 2024

Hospital Conference Room

**Call to Order**

The Finance Committee meeting was called to order by Kim Gehling at 5:30 p.m. in the hospital conference room. Committee members present were Kim Gehling, Kathleen Repass, Doug Ford, Nancy Lang, Brett Decker, and Jeff Belvel. The following pending Board members were also present: Katie Irwin and Jon Ebert (remote). Also in attendance were Dave Smith, CEO; Jodie Criswell, CFO; Heather Charlet, CNO; Hazel Butter, VP of Human Resources; Wyatt Brieser, VP of Operations, Colton Anderson, Director of Clinics, Krista Nixon, Director of Quality and Diane Biellier, Director, Administrative Ops. Ryan Nestruck of Ovation was also present.

**May Financials –**

Jodie reminded the Board that the financial reports for the fiscal year 2024 are preliminary and subject to change. Pre-audit entries will be ongoing until the audit field work begins on July 15.

For the month ended May 31, 2024, Hammond-Henry Hospital recorded a total net surplus of \$642,582. The budget was a gain of \$206,749. The year-to-date gain was \$2,993,569. Budget for the fiscal year to date was \$2,434,553. Inpatient and outpatient volumes were below budget resulting in lower than budgeted gross revenue. Total deductions were 62.0% of gross charges, above the budget of 61.4%. May expenses were below budget by \$549,407. Non-operating revenues and expenses totaled \$510,264 due to unrealized and realized gains in investments. The fiscal year 2024 dividends for both the professional and workers comp insurance plans were recorded, resulting in a credit balance of \$131,972 for the month. Supply expense and salaries and wages were also below budget as managers continue to flex staffing due to lower volumes.

Jodie also provided an update on the EPIC transition, including the ongoing selection of standalone systems for Long Term Care, Home Health, Payroll and GL. The Board was also informed that the audit has begun and is in the information gathering stage.

**Adjournment**

A motion was made: To close the finance committee meeting at 5:41 p.m. With a second, the **motion passed.**

Respectfully Submitted by,

Diane Biellier  
Director, Administrative Operations



**Board of Directors' Meeting of  
Tuesday, June 18, 2024**

Call to Order

Board Chair Doug Ford called the meeting to order at 6:00 pm at the Hammond-Henry Hospital conference room. Board members present were Doug Ford, Kathleen Repass, Nancy Lang, Kim Gehling, Brett Decker and Jeff Belvel. Excused absences include Julie Atwell and Mike Zerull. Also in attendance were 2024-25 Board members Katie Irwin and Jon Ebert (remote). Director Dr. Rizzo was present for part of closed session. Also present were: Dave Smith, CEO; Jodie Criswell, CFO; Heather Charlet, CNO; Hazel Butter, VP of Human Resources; Colton Anderson, Clinics Director; Krista Nixon, Quality Director; and Diane Biellier, Director of Admin. Ops. Chip Holmes of Ovation attended remotely for part of closed session and Ryan Nestrack was in person. Two Henry County Board members attended for public comment: Marshall Jones and Kathy Nelson.

Public Comment:

None

Consent Agenda

Chair Ford referred to the following consent agenda:

- Quality Council Meeting minutes from June 5, 2024
- Foundation Board minutes from June 4, 2024
- Compliance Committee minutes from June 4, 2024
- Executive Committee Meeting minutes from June 4, 2024
- Board Meeting minutes from May 21, 2024
- Closed Session minutes from May 21, 2024, Board Meeting
- Finance Committee meeting minutes from May 21, 2024
- Medical Executive Committee meeting minutes from May 16, 2024
- Operations Review
- Final FY24-25 Board Committee Assignments
- FY24-25 Board Meeting Schedule
- Conflict of Interest
- CEO Report- Dave Smith
- Human Resources Report - Hazel Butter
  - Shining Star Recipient – Hazel Butter
- Nursing Report – Heather Charlet
- VP of Operations Report – Wyatt Brieser
- Clinic Services Report – Colton Anderson
- Quality Report – Krista Nixon (
- Compliance Report – Rebecca Hutchinson
- Ovation Healthcare Report and articles- Chip Holmes and Ryan Nestrack
- Auxiliary Quarterly Report – Julie Riney

A **motion** was made and seconded: To approve the consent. The **motion passed.**

### Adjournment of 2023-2024 Board of Directors

A **motion** was made and seconded: To adjourn the 2023-2024 Board of Directors. **The motion passed.**

### Call to Order of 2024-2025 Board of Directors

Chair Ford asked for a motion to approve the appointment of Board Members and Election of Officers for 2024-2025. **The motion passed** and a roll call was taken.

### Public Comment

Henry County Board Directors Marshall Jones and Kathy Nelson introduced themselves to the Hammond-Henry Board and voiced their gratitude at being able to serve the county. They were both welcomed to the meeting.

### Medical Staff Update

Dr. Jeffries was welcomed and provided a brief overview of the June MEC meeting. There were no questions from the Board.

### Committee Business

#### Finance Committee

Kim Gehling provided an overview of the Finance Committee meeting, including the May Financials.

#### Nominating/Governance Committee

Nancy Lang updated the Board on a new initiative to provide additional support for new and existing Board members. Nancy will act as the new Board mentor. She will be available for questions or concerns that Board members may have regarding process, and the Board Directors' roles. Diane Biellier will also continue to be a resource.

### Board Action

Board Resolution – Banking Institutions.

Approval of the Board Resolutions for Banking Institutions

Hammond-Henry's financial institutions require a passing of a resolution which reflects changes to the Board of Directors officers. A **motion** was made and seconded: To approve the Board resolution as presented. The **motion passed.**

Approval of 2024-2025 Medical Executive Committee

The Board was presented with the 2024-2025 MEC listing: Dr. Kevin Jeffries as President, Dr. Drew Vankerrebroeck as President-Elect and Dr. Mark Stewart as Secretary-Treasurer. A **motion** was made and seconded: To approve the new Medical Executive Committee. The **motion passed.**

Approval of Amendment of Hospital Bylaws

Chair Ford referred to a motion to approve the addition of the words "Each member of the Board of Directors is appointed to serve a term. A term is defined as three years beginning June 1 of the year the member is appointed." In Article V, Section 1 of the Bylaws. There are also two typos to be corrected. A **motion** was made and seconded: To approve the changes to the bylaws as discussed. On a roll call vote the **motion passed.**

#### Review of Board Policies

The Board was provided Board Policies to review. No changes were requested, and a **motion** was made and seconded: To approve the current Board policies without changes. The **motion passed.**

#### Approval of May Bills

Chair Ford referred to the bills. The total bills for the month of May are \$4,153,990.49. A **motion** was made and seconded: To approve payment of the bills for the month of May in the amount of \$4,153,990.49. On a roll call vote the **motion passed.**

#### Closure of Cambridge Clinic Location

Chair Ford referred to the closure of the Cambridge clinic location. A **motion** was made and seconded: For approval of the closure of the Cambridge Clinic location with transition of the Provider and patient panel to the Geneseo Clinic location. On a roll call vote the **motion passed.**

#### Approval of the addition of a Pain Service Line

Chair Ford referred to the proforma for a Pain service line in the Board packet. A **motion** was made and seconded: to approve the addition of a pain service line as outlined in the proforma. On a roll call vote the **motion passed.**

#### Approval of the addition of a GI Service Line

Chair Ford referred to the proforma for a GI service line in the Board packet. A **motion** was made and seconded: to approve the addition of a GI line as outlined in the proforma. On a roll call vote the **motion passed.**

#### Recess to Closed Session

A **motion** was made and seconded to recess to closed session at 6:11 p.m. to 1) review closed meeting minutes and audio recordings 2) to discuss the recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body and 3) CEO evaluation and goals.

On a roll call vote the **motion passed.**

#### Reconvene into Regular Session

A **motion** was made and seconded: To reconvene into the regular meeting of the Board at 6:40 p.m. The **motion passed.**

A **motion** was made and seconded: To approve the release of closed session minutes destruction of closed session recordings as recommended. **The motion passed.**

A **motion** was made and seconded: To approve the medical staff appointments and reappointment that was discussed in closed session. All appointments/ reappointments will be effective June 30, 2024. **The motion passed.**

#### Adjournment

A **motion** was made and seconded: To adjourn the meeting at 6:41 p.m. The **motion passed.**

Respectfully submitted by,  
Diane Biellier, Director, Administrative Operations