



**Finance Committee**

February 13, 2025

Hospital Conference Room

**Call to Order**

Board Treasurer Nancy Lang called the meeting to order at 5:30 pm at the Hammond-Henry Hospital conference room. Board committee members present were Doug Ford, Nancy Lang, Jon Ebert (remote), Brett Decker, and Jeff Belvel. From Administration were Brad Solberg, Interim CEO; Jodie Criswell, CFO; Wyatt Brieser, VP of Operations, Heather Charlet, CNO, Krista Nixon, Director of Quality, Hazel Butter, VP of Human Resources; Colton Anderson, Clinics Director and Diane Biellier, Director of Admin. Ops. Kris Wolff from Ovation Healthcare was also present. Presenting information for a capital request was Heather Henry, IT Manager.

**Capital Request**– Heather Henry, IT Manager

Heather presented a capital request of \$153,949.55 for IT peripheral devices required due to the Epic transition. These devices address the peripheral needs associated with label printing, bar code scanning, electronic signature capturing, and document scanning. Directors Lang and Ford shared additional Epic related questions including the need for additional IT peripheral devices and how long the hospital expects to retain Meditech after the transition to Epic. Due to the required retention of patient health records for 22 years, the hospital will retain Meditech until an archiving solution can be determined and implemented.

**Capital Request**– Wyatt Brieser, VP of Operations

Wyatt presented a capital request of \$9,508.00 for a third chiropractic adjustment table. With the transition of Ally David into her Chiropractor role, there is a need for a third table to ensure both providers have the equipment needs to accommodate an increase in patient volumes as Ally builds her patient panel.

**January Financials –**

Hammond-Henry Hospital recorded a total gain of \$579,500 for the month ended January 31, 2025. The budgeted total gain was \$185,593. The operating gain totaled \$281,276 versus a budgeted gain of \$29,618. The year-to-date total gain was \$1,345,230 versus a budgeted gain of \$1,466,766. The year-to-date operating loss was \$818,195 versus a budget gain of \$234,062. Total inpatient, clinic, and home health gross revenues exceeded budgeted expectations. Service line actual volumes exceeded budget. Long Term Care and outpatient revenues were below budget. Total deductions from revenue 63.3% versus a budget of 62.9%. Total expenses were \$4,734,115. Budgeted expenses totaled \$5,042,236 for a \$308,121 variance. Salary and wages, supply expense and leases exceeded budgeted projections. Gross patient revenue totaled \$13,203,644 for the month. This was \$59,637 below the budget. FTEs month to date were 323 versus a budgeted 302 with paid FTEs at 357 versus a budgeted 343. There was an increase in premium pay for Med/Surg and ED to ensure coverage.

Jodie provided additional updates on the Medicare Cost report semiannual review, which resulted in a request for a \$400,000 payment to CMS. Jodie has increased reserves for the cost report by \$200,000 with the expectation that there will be an increased payable to Medicare at the end of the fiscal year.

Additional questions regarding historical operating surpluses and their causes, along with reflecting non-operational gains and losses were addressed. With the implementation of Multiview, the new GL system, realized and unrealized gains will both be itemized.

**Adjournment**

A motion was made: To close the finance committee meeting at 5:50 p.m. With a second, the **motion passed.**

Respectfully Submitted by Diane Biellier, Director, Administrative Operations



**Board of Directors' Meeting of  
Thursday, February 13, 2025**

Call to Order

Board Chair Doug Ford called the meeting to order at 6:00 pm at the Hammond-Henry Hospital conference room. Board members present were Doug Ford, Dr. Thomas Rizzo, Nancy Lang, Kim Gehling (remote), Brett Decker, Jon Ebert (remote), and Jeff Belvel. Also present were: Brad Solberg, Interim CEO; Jodie Criswell, CFO; Wyatt Brieser, VP of Operations; Heather Charlet, CNO; Krista Nixon, Director of Quality; Hazel Butter, VP of Human Resources; Colton Anderson, Clinics Director; and Diane Biellier, Director of Admin. Ops. Kris Wolff of Ovation also attended. For closed session, Administration, except for Mr. Solberg, left after the discussion of discipline of providers, the Board, Kris Wolff and Mike Raddatz of Witt-Kieffer (remote) attended the remainder of closed.

Public Comment

None.

Medical Staff

Dr. Jeffries was unable to attend as he was providing patient care.

Consent Agenda

Chair Ford referred to the following consent agenda:  
Governance/Nominating minutes of February 4, 2025  
Emergency Board meeting minutes of January 24, 2025  
Quality Council meeting minutes of January 22, 2025  
Finance Committee minutes of January 21, 2025  
Board meeting minutes of January 21, 2025  
Closed Session minutes of January 21, 2025  
Community Report  
Operations Review

A **motion** was made and seconded: To approve the consent agenda. The **motion passed.**

Committee Business

Finance Committee

Directors Lang and Ford shared an overview of the Finance Committee Meeting, including the capital requests made by Heather Henry, IT Manager and Wyatt Brieser, VP of Operations.

A **motion** was made and seconded to approve the capital request \$153,949.55 for the purchase of IT peripherals related to the Epic transition. On a roll call vote, the **motion passed.**

A **motion** was made and seconded to approve the capital request \$9,508.00 for the purchase of a third chiropractic table. On a roll call vote, the **motion passed.**

## Governance/Nominating Committee

Director Ford referred to the recommendation in the packet for amending the hospital bylaws. These recommendations, Ordinance 280, are the product of the annual bylaws review by the Governance/Nominating Committee and will be brought forth for a vote at the March 18 Board meeting.

## Administrative Reporting

Director Ford recognized Jodie Criswell for assuming the interim CEO position temporarily when asked by the Board. The Board also welcomed new interim Brad Solberg and thanked him for coming to Hammond-Henry Hospital.

The Administrative team referenced the reports they submitted for Board review. The following information was also shared:

- Heather Charlet informed the Board that the plans of correction to IDPH for Long Term Care and ACHC for Home Health have been approved.
- Wyatt Brieser explained the considerable decrease in 340B retail revenues from Walmart. Recent changes in revenue reporting from Walmart is causing an underreporting. Advis is assisting in resolving the matter with Omnicell and Walmart. The issue has been escalated to senior leadership at both companies.
- Colton provided an update on Dr. Dooley and the pain clinic, which recently opened. Due to a health emergency, Dr. Dooley was out for a week but has returned. Per Dr. Dooley's request, his clinic schedule is being opened up on lighter procedure days to increase visit volumes.
- Colton and Brad also shared an update on the orthopedic surgeon candidates.
- There was discussion on the difficulty of marketing new service lines. Director Lang commended the Community Team for the Brewing your Healthcare knowledge series.
- Krista Nixon informed the Board DNV has not arrived for their annual inspection, but the organization is well prepared.
- Hazel Butter shared new job openings and explained that several new PRN positions are being posted to accommodate staff demands during the Epic transition.
- Kris Wolff from Ovation presented on Ovation hosted educational opportunities. An overview of assistance provided by Ovation led to a discussion on the surgical sterilizer and washer recently purchased. The equipment was approved for capital purchase, but due to space and infrastructure issues, is currently pending installation until all options are reviewed. There were discussions on equipment needs for the current and future surgical volumes, workflows, space and infrastructure requirements and best practices for future projects. Farnsworth and IMEG are reviewing the sterilizer and washer specs and will be responding with recommendations within the next week.

## Board Action

### Approval of January Bills

Chair Ford referred to the bills. The total bills for the month of January are \$ 4,088,951.83. A **motion** was made and seconded: To approve payment of the bills for the month of January in the amount of \$ 4,088,951.83. On a roll call vote the **motion passed**.

## Recess to Closed Session

A **motion** was made and seconded to recess to closed session at 6:25 p.m. to discuss 1) The recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body. 2) The purchase, selling or lease of real property for the use of or owned by the public body 3) Litigation when an action against, affecting or on behalf of the Hospital has been

filed and is pending before a court or administrative tribunal or when the public body finds that an action is probable or imminent and 4) Appointment, employment, compensation, discipline, performance or dismissal of an employee or legal counsel of the Hospital.

On a roll call vote the ***motion passed***.

#### Reconvene into Regular Session

A **motion** was made and seconded: To reconvene into the regular meeting of the Board at 6:50 p.m. The **motion passed**.

A **motion** was made and seconded: To approve the medical staff appointments and reappointment as discussed in closed session. All appointments/reappointments will be effective February 28, 2025. **The motion passed**.

A **motion** was made and seconded to approve the capital request \$170,000 for the purchase of 534 N Center St. On a roll call vote, the **motion passed**.

#### Adjournment

A **motion** was made and seconded: To adjourn the meeting at 6:53 p.m. The **motion passed**.

Respectfully submitted by,  
Diane Biellier, Director, Administrative Operations