



**Board of Directors' Meeting of
Tuesday, December 12, 2023**

Call to Order

Board Chair Doug Ford called the meeting to order at 5:00 pm at the Geneseo Country Club. Board members present were Doug Ford, Kim Gehling, Brett Decker, Mike Zerull, Nancy Lang, Jeff Belvel, Kathleen Repass and Julie Atwell. Director Dr. Thomas Rizzo was present for a portion of open session. Also in attendance were Dave Shannon, Interim CEO; Jodie Criswell, CFO; Heather Charlet, CNO; Hazel Butter, VP of Human Resources; Colton Anderson, Clinics Director; Wyatt Brieser, VP of Operations and Diane Biellier, Director of Admin. Ops. Dr. Satkauskas was present for open session and reported representing the Medical Staff.

Recess to Closed Session

A **motion** was made and seconded: To recess to closed session at 5:01 p.m. to the recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body. And appointment, employment, compensation, discipline, performance or dismissal of an employee or legal counsel of the Hospital, including hearing testimony on a complaint lodged against an employee of the Hospital or against legal counsel for the Hospital to determine its validity.

On a roll call vote, **the motion passed.**

Reconvene into Regular Session

A **motion** was made and seconded: To reconvene the regular meeting of the Board at 5:12 p.m. The **motion passed.**

A **motion** was made and seconded: To approve the medical staff appointments and reappointment that was discussed in closed session. All appointments/ reappointments will be effective December 31, 2023. **The motion passed.**

Consent Agenda

Chair Ford referred to the following consent agenda:

- Auxiliary Quarterly Report – Ellen Scranton
- Quality Council meeting minutes for November 22, 2023
- IT Governance minutes of November 21, 2023
- Finance Committee minutes of November 21, 2023
- Board Meeting minutes of November 21, 2023
- Closed Session minutes of November 21, 2023
- CEO Steering Committee minutes of November 20, 2023
- Closed Session minutes of CSC meeting November 20, 2023
- Board CEO interview minutes of November 16, 2023 – 2 meetings
- Closed Session minutes of Board CEO interview of November 16, 2023 – 2 meetings
- Board CEO interview minutes of November 13, 2023 – 2 meetings
- Closed Session minutes of Board CEO interview of November 13, 2023 – 2 meetings

Medical Executive Committee minutes for October 12, 2023
Operations Review

A **motion** was made and seconded: To approve the consent agenda. The **motion passed.**

Committee Business

Finance Committee

Capital Request – South Garage

Jodie Criswell presented additional information regarding the proposed garage and apartments to be built on the South end of the building. Discussion ensued regarding the pros and cons of approving the capital request, with emphasis on the needs of the hospital and community and realistic expectations regarding the use of the apartments. The estimated cost of the finished structure was presented with a “not to exceed” number of \$450,000. The Foundation has offered a minimum contribution of \$125,000 towards the cost. After discussion, a **motion** was made and seconded to approve the capital request as discussed. After a **roll call vote**, the **motion passed** with five yays from Directors Ford, Lang, Gehling, Decker and Belvel and four nays from Directors Zerull, Atwell, Rizzo and Repass.

November Financials

Jodie asked the Board if there were any questions about her fiscal services report. An overview of the report follows:

Hammond-Henry Hospital recorded a gain of \$887,602 for the month ended November 30, 2023. The budget was \$200,104 for a positive variance of \$687,498. The year-to-date gain was \$1,668,507 and \$447,885 above budget through the first six months of the fiscal year. Outpatient revenue exceeded budget by \$213,157. Total deductions for the month were 59.8% of gross charges versus a budget of 61.4%. Total operating revenue was \$287,500 above budget as 340B revenues continue to exceed budget and a rebate was received for Olympus Scope repairs. November expenses were \$194,415 above budget with variances in fringe benefits, purchased services, and contract labor. Investment income exceeded budget by \$596,458 due to realized and unrealized gains in investments. Gross patient revenue totaled \$11,479,739 for the month. This was a negative variance of \$147,856 from budgeted projections.

A clarifying question was asked regarding realized and unrealized gains. There were no further questions.

Administrative Reports

Administration

The Board had an opportunity to ask the senior leadership team any questions resulting from a review of their Board packet submissions. There were a few additional items discussed:

- Dave Shannon thanked the Board for their support and recognized Colton Anderson for winning the “4 under 40” ICAHN award.
- Hazel Butter provided the Board with an update on hospitals holiday events, including a employee and retiree lunch and an employee gift certificate to All In Stitches.
- Colton Anderson informed the Board that the physician we are recruiting for Kewanee has been extending an offer and it is still pending.

Medical Staff Report

Dr. Satkauskas reported on behalf of the Medical Staff. He informed the Board that the medical staff is in the process of reviewing the Bylaws and Rules and Regulations and will propose updates as appropriate.

Board Action

Approval of November Bills

Chair Ford referred to the bills. The total bills for the month of November are \$3,921,328.58. A **motion** was made and seconded: To approve payment of the bills for the month of November in the amount of \$3,921,328.58. **On a roll call vote the motion passed.**

Adjournment

A **motion** was made and seconded: To adjourn the meeting at 5:49 p.m. The **motion passed.**

Respectfully submitted by,
Diane Biellier, Director, Administrative Operations